

Government Polytechnic, Nanded- 431602.

Veer Sawarkar Marg, Babanagar, Nanded.

Email: govtpolynanded@yahoo.com

No.GPND/STORE/2025-26-/ 600

Date:-

18 FEB 2026

To,

Quotations should reach on or before:-Dt:- 02/03/2026

Subject :- Quotation for printer

Dear Sir,

You are requested to send your quotations subject to the following conditions, in a sealed envelope, for following work, supply specified and listed herewith.


CONDITIONS OR THE QUOTATIONS:-

- 1) The QUOTATIONS ON AND THE DATE OF OPENING SHOULD BE BOLDLY written on the envelope. The quotations received which are open, unsealed, incomplete, mutilated, over written may be rejected.
- 2) THE NET RATE FOR EACH ITEM, VARIOUS TAXES AS APPLICABLE ALONGWITH THEIR RATES, PACKING FORWARDING FREIGHT/TRANSPORTION SUCH OTHER CHARGES SHOULD BE STATED SEPARATELY. Otherwise it will be presumed that the rates include all these charges, expenses etc., and are for delivery (A) F.O.R. Nanded for local supplier.
- 3) The rates should be valid up to 31-03-2026 from the date of opening of the quotation your items have specifications DIFFERENT From those stipulated, do not quote. The details make of item and photograph indicating its physical layout.
- 4) Leaflets giving descriptive technical literature for the same which will give the information about specifications make, typical pictorial views, name of manufacturer, company, etc should be supplied along with the quotation, otherwise it will not be compared.
- 5) SAMPLES should be supplied if required.
- 6) The undersigned reserves the right not to consider the quotation in the absence of the detailed information about the items.
- 7) In case of machinery, equipment, apparatus, instrument. Etc. The operation instrument and maintenance manual demonstration etc. May be required before finalising the order for supply of the stores.
- 8) The undersigned reserves the right. Without giving any reason (A) to reject the quotation in part or full (B) to extend the date of opening of the quotation and (C) to cancel the quotation in part or in full.
- 9) If the quotation is accepted the stores should be SUPPLIED at the destination/ at the premises on or before AS PER DATE ON ORDER OR within the period decided by mutual consultation otherwise
- 10) The bills in triplicate of the stores or invoice. RR/LR etc. Should be sent directly to the undersigned by hand delivery or by registered post A/C due.
- 11) THE DOCUMENTS THROUGH BANK WILL NOT BE ACCEPTED.

- 12) Stores damaged. Deficient or not in accordance with the accepted specifications and UNSATISFACTORY will have to be collected by the supplier at his cost and risk OR appropriate cost for such shortcomings may be deducted from the bill by mutual consultation.
- 13) The stores should BE INSURED with the Govt. Insurance Fund. Sachivalaya and Mumbai-32 for transit risk. The supplier therefore may pay the premium and the same may be charged in the bill separately.
- 14) The PAYMENT OF THE BILL will be released only after the satisfactory completion of work
- 15) CST /BST/ VAT/ Regn. No .IS ESSENTIAL ON THE quotation and BILLS.
- 16) The Undersigned shall not incur any liability to pay interest for delayed payment of the bill for any reason.
- 17) Any DEVIATION from any of these conditions SHOULD BE CONFIRMED from undersigned before accepting the order for supply of the stores.
- 18) REFERENCE OF OUR QUOTATION NO. Mentioned at the top of the letter should be made in all future correspondence.
- 19) If necessary Demonstration is required before Purchase Order.
- 20) In case of repair work material and labour cost shall be mentioned clearly

Thanking You.

Yours faithfully,



Principal,
Govt. Polytechnic, Nanded.

Copy To:-

- 1) Notice board of the institute.
- 2) Website I/c- to publish it.soft copy
- 3) O/c – Store / H.O.D.

Government Polytechnic, Nanded- 431 602.

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List of Equipment

Sr. No.	Name of The equipment	Approximate cost including GST	Quoted cost in Rupees also with GST
1	Print Technology-Laser Cartridge Technology-Composite Cartridge Type of Printing-Monochrome (Black) Paper Size-A4 RAM Size (in MB)-1026 Operating System Compatibility-Windows 10 and Above, Linux, MacOS , Windows Server Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM)- 40 Power Supply-Single Phase AC 220 - 240 V, 50 - 60 Hz Auto Duplexing Printing & Scanning (2-Sided Feature)-Yes Connectivity-USB Port, Ethernet Port Accessories Provided-USB Cable Core Function-Printing and scanning both	33000/-	


Principal

Government Polytechnic Nanded